



Minutes of Meeting

Meeting No. 5

Date	30 January 2019 at 11.30 am
Venue	Dr Alice Rigney Room, Level 5, 50 Flinders Street
Members	Gavin Leydon, Chair Debbie Frisby, Deputy Chair Peter Harmer Nageswary (Nages) Karuppiah Joanne Payne Jeffrey Shillabeer Dini Soulio
In Attendance	Chris Powell and Anita Allen (both Department of Planning, Transport and Infrastructure – DPTI)
Apologies	Nil.
Presenters	James Levinson (Botten Levinson) for Item 4.1

1. GENERAL BUSINESS

1.1 Welcome and Apologies

The Chair opened the meeting at 11:35am.

1.2 Confirmation of Minutes from previous meeting and Action items

The Committee endorsed the minutes of 5 December 2018 noting that under item 3.2 Members provided comment directly to James Levinson on 18 December 2018.

1.3 Declaration of any conflicts of interests / gifts & benefits

Nil.

2. CONCURRENCE

Nil.

3. STRATEGIC MATTERS

4. OPERATIONAL MATTERS

4.1 Inspection policies (James Levinson)

The Committee noted an update on findings of James Levinson of Botten Levinson on work undertaken to support the department in the development of new Inspection Policies under the PDI Act, including detail on stakeholder engagement process and research techniques undertaken.

The Committee noted both a Summary of key themes from council interviews and Preliminary Recommendations documents tabled, and provided feedback and requested advice be added to final report.

The Committee noted that while the department, as the principal to the contract, will provide the final 'sign-off' on the Botten Levinson report, the report will be provided to the Committee to provide it confidence that evidence base and direction for preparation of the new policies is sound.

ACTIONS –

- 1) Committee members are to provide individual comments to James Levinson by 6 February 2019
- 2) DPTI to distribute Preliminary Recommendations document tabled.

5. OUTCOMES FROM STATE PLANNING COMMISSION

Nil.

6. OTHER BUSINESS

6.1 Fire and Emergency Service Amendment Bill

The Committee noted the tabled draft report and recommendations on the Bill as requested by DPTI. The Committee provided their comments as requested by the department.

The Committee endorsed the amended report, which has now been provided to the department.

6.2 SCAP and Building Committee Induction session - outcomes

In light of the induction session held on morning of 30 January 2018, the Committee discussed their overall role in supporting reform for the building sector under the PDI Act, including need for the Committee to play an active role in providing advice and guidance on preparation of new instruments under the Act.

ACTIONS –

- 1) DPTI to add an item for the next meeting on the Inspection Policies project, to ensure continued oversight of this project.
- 2) DPTI to provide a report on the draft General Regulations currently on consultation with a view to facilitating the Committee to provide its own feedback on the regulations.
- 3) DPTI to provide a report on the progress of the implementation of new accreditation system under the Act.

7. NEXT MEETING / FORWARD PLANNER

The next meeting will be held on 6 March 2019. The Committee noted that Joanne Payne will be an apology for this meeting.

8. MEETING CLOSE

The Chair thanked all in attendance and closed the meeting at 1:45pm.