

Reference: SKNOLL168755



Government  
of South Australia

Hon Kyam Maher MLC  
Legislative Council  
Parliament House  
ADELAIDE SA 5000

The Hon Stephan Knoll MP  
Member for Schubert

Dear Mr Maher

**NOTICE OF DETERMINATION – REQUEST FOR ACCESS TO DOCUMENTS UNDER  
THE FREEDOM OF INFORMATION ACT 1991**

I refer to your application to the Office of the Minister for Transport, Planning and Infrastructure made under the *Freedom of Information Act 1991* (the Act) which was received 5 November 2018.

You have requested access to:

*“Since 17 March 2018, copies of any and all versions of any document which lists all staff and/or job titles in the Minister’s office, including department staff appointed to the Minister’s office.”*

I wish to advise you that there are eight documents within the scope of your request. I have determined to release to you documents 001 to 008

Please note that the redacted sections within documents 001 to 008 have been removed as they are out of the scope or exempt in accordance with Schedule 1 Clause (6)(1) of the Act which states:

**6-Documents affecting personal affairs**

*(1) A document is an exempt document if it contains matter the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead.)*

Attached is an explanation of the provisions of the Act which details your rights to review and appeal this determination, and the process to be followed.

If you have any questions in relation to the matter, please contact Rachel Stone, Freedom of Information Officer on (08) 7109 8419 or via email [Rachel.stone2@sa.gov.au](mailto:Rachel.stone2@sa.gov.au).

Yours sincerely

A handwritten signature in blue ink, appearing to be 'Jenna Phillips-Wilkinson'.

**Jenna Phillips-Wilkinson**  
**Accredited FOI Officer**  
Office of the Minister for Transport, Infrastructure and Local Government  
Minister for Planning

Encl <sup>7</sup> February 2019

Minister for Transport, Infrastructure and Local Government  
Minister for Planning

Roma Mitchell House Adelaide SA 5000 | GPO Box 1533 Adelaide SA 5001 DX 171  
Tel 08 7109 8430 | Email [ministerknoll@sa.gov.au](mailto:ministerknoll@sa.gov.au)



**FREEDOM OF INFORMATION ACT 1991**  
**YOUR RIGHTS TO REVIEW AND APPEAL**

**INTERNAL REVIEW**

If you are dissatisfied or concerned with the decision of this Department regarding access to documents or the request for amendment to your personal records, you can apply for an Internal Review of that decision.

To apply for an Internal Review you must write a letter addressed to the Principal Officer or lodge an Internal Review application form with the Principal Officer of this Department. The legislated application fee must accompany all applications, unless the fee was waived in the original Freedom of Information application, in which case there would be no fee payable for the application. The application must be lodged within 30 days after being notified of the decision.

The Department will undertake the Internal Review and advise you of its decision within 14 days of receipt of the application.

Where the decision was made by the Minister or Principal Officer of the Department, you are unable to request an Internal Review but you can apply for an External Review by the Ombudsman, or the District Court.

You are unable to apply for an Internal Review regarding a decision to extend the time limit for dealing with an application but you can apply for an External Review.

**EXTERNAL REVIEW BY THE OMBUDSMAN OR THE POLICE COMPLAINTS AUTHORITY**

After an Internal Review has been completed, or where you have been unable to apply for an Internal Review, and you are still dissatisfied with the decision you can apply for an External Review by the Ombudsman.

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The application for review by the Ombudsman should be lodged within 30 days after the date of a determination. The Ombudsman's Office, at their discretion, may extend this time limit.

Investigations by the Ombudsman are free. Further information is available from the Office of the Ombudsman by telephone on 8226 8699 or toll free 1800 182 150 (within SA).

**APPEAL TO THE SOUTH AUSTRALIAN CIVIL AND ADMINISTRATIVE TRIBUNAL (SACAT)**

If you are still dissatisfied with the decision made by the State Government Agency, Local Government Council or University after an Internal Review or after a review by the Ombudsman or, you can appeal to SACAT.

You must exercise your right of appeal to SACAT within 30 calendar days after being advised of the determination or the results of the review. Any costs will be determined by SACAT, where applicable. For more information, contact;

South Australian Civil and Administrative Tribunal (SACAT)  
Phone: 1800 723 767  
Email: [sacat@sacat.sa.gov.au](mailto:sacat@sacat.sa.gov.au)

**SCHEDULE OF DOCUMENTS - FREEDOM OF INFORMATION APPLICATION NUMBER**

**SKNOLL168755**

Document Number	Description of Document	Date of Document	Author	Termination Release / Partial Release / Refuse Access	Schedule Clause Applied
001	Directory			Parital Release	6(1)
002	Directory			Parital Release	6(1)
003	Directory			Parital Release	6(1)
004	Directory			Parital Release	6(1)
005	Directory			Parital Release	6(1)
006	Directory			Parital Release	6(1)
007	Directory			Parital Release	6(1)
008	Directory			Parital Release	6(1)

<b>MINISTER KNOLL'S OFFICE</b>
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NAME	PHONE	EXT
RECEPTION	7109 8430	1)
JENNA PHILLIPS- WILKINSON	-	----
(MOBILE)		
JO BURGMEIER	-	
DENHAM JONES	-----	
COURTNEY NOURSE		
EMMA SANSBURY	--	
BRENZ SAUNDERS - UNTIL 25.5.2018	--	
SARAH TAYLOR		-----
TAHNEE SUTTON		
ROSANNE CARR	--	-----
PORTIA BOND		
KAT EDWARDS		
SARAH GYSBERS - TEMPORARY		
VIV DAVEY		



Minister Knoll's Office		
Name	Phone	Ext
Reception	7109 8430	
Jenna Phillips-Wilkinson		
Jo Burgmeier		
Denham Jones		
Courthey Nourse		
Emma Sansbury		
Brenz Saunders		
Tahnee Sutton		
Portia Bond		

**Hon Stephan Knoll**  
 Minister for Transport, Infrastructure and  
 Local Government  
 Minister for Planning

**CONFIDENTIAL**

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 Ministers and their staff only.  
 Please do not disclose or distribute by any means.

**Emergency Numbers**

Life threatening situation	000
Police attendance	131 444
Police Security Service Division	8116 9230

**Ministerial Office Details**

<b>Street Address:</b> 136 North Terrace  E: <a href="mailto:ministerknoll@sa.gov.au">ministerknoll@sa.gov.au</a>	<b>Postal Address:</b> PO Box 1533	<b>Telephone Details:</b> T: 7109 8430 F:	<b>Other:</b>
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**Ministerial Office Staff**

Name	Position and email address	Desk phone	Mobile/Other
	Chief of Staff Insert email here		
	Senior Adviser		
	Senior Adviser		
	Media Adviser		
	Policy Adviser		
Jenna Phillips-Wilkinson	Office Manager		
Courtney Nourse	Personal Assistant		
Jo Burgmeier	A/ Ministerial Liaison Officer		
Denham Jones	A/ Ministerial Liaison Officer		

<b>Electorate Office of the Member for Schubert</b> Address: 129A Murray Street Tanunda SA 5352  T: 08 8563 3636 F: E: <a href="mailto:schubert@parliament.sa.gov.au">schubert@parliament.sa.gov.au</a>  <b>Electorate Office Assistants:</b> [Redacted]	<b>Parliament House Office</b> T: F:  <b>Media Advisers:</b> T: T:
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**MINISTERS' DIRECTORY**

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**June 2018**

**This list is subject to change**

**Hon Stephan Knoll**  
 Minister for Transport, Infrastructure and  
 Local Government  
 Minister for Planning

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------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------	------------------------------------------------------	---------------

**Ministerial Office Staff**

Name	Position and email address	Desk	Mobile/Other
Sarah Taylor	Chief of Staff [REDACTED]	[REDACTED]	[REDACTED]
Alison Howship	Personal Assistant to the Minister [REDACTED]	[REDACTED]	
George Bluck	Adviser – Transport [REDACTED]	[REDACTED]	[REDACTED]
Evan Hill	Adviser – Infrastructure [REDACTED]	[REDACTED]	[REDACTED]
Courtney Nourse	Adviser – Local Government [REDACTED]	[REDACTED]	[REDACTED]
Cameron Henderson	Adviser – Planning [REDACTED]	[REDACTED]	
David Franchitto	Media Adviser [REDACTED]		
Jenna Phillips-Wilkinson	Office Manager [REDACTED]	[REDACTED]	[REDACTED]
Kimberly Davis	Ministerial Liaison Officer [REDACTED]	[REDACTED]	[REDACTED]
Tamzin Turnbull	Ministerial Liaison Officer [REDACTED]	[REDACTED]	[REDACTED]
Tahnee Sutton	Ministerial Liaison Officer [REDACTED]	[REDACTED]	[REDACTED]
Rachel Stone	Parliament, Cabinet and F.O.I. [REDACTED]	[REDACTED]	[REDACTED]
Vivian Davey	Administration Officer [REDACTED]	[REDACTED]	[REDACTED]
Rosanne Carr Katelyn Heinemann	Senior Administration Officer [REDACTED]	[REDACTED]	[REDACTED]
June Franks	Administration Officer (Reception) [REDACTED]	[REDACTED]	[REDACTED]
Portia Bond	Trainee [REDACTED]	[REDACTED]	[REDACTED]

**Electorate Office of the Member for Schubert** **Parliament House**

Address: 129A Murray Street Tanunda SA 5352	T: 08 8563 3636 F: E: <a href="mailto:schubert@parliament.sa.gov.au">schubert@parliament.sa.gov.au</a>	T: F:  Media Advisers: T:
Electorate Office Staff: [REDACTED]		



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<b>Ministerial Office Staff</b>			
<b>Name</b>	<b>Position and email address</b>	<b>Desk</b>	
Sarah Taylor	Chief of Staff		
George Bluck	Adviser - Transport		
Evan Hill	Senior Adviser - Infrastructure		
Courtney Nourse	Adviser - Local Government		
Jenna Phillips-Wilkinson	Office Manager		
Kimberly Davis	Ministerial Liaison Officer		
Tamzin Turnbull	Ministerial Liaison Officer		
Tahnee Sutton	Ministerial Liaison Officer		
Rosanne Carr	Senior Administration Officer		
Rachel Stone	Parliament, Cabinet and F.O.I.		
Vivian Davey	Administration Officer		
June Franks	Administration Officer (Reception)		
Portia Bond	Trainee		
<b>Electorate Office of the Member for Schubert</b>			<b>Parliament House</b>
Address: 129A Murray Street Tanunda SA 5352		T: 08 8563 3636 F: E: <a href="mailto:schubert@parliament.sa.gov.au">schubert@parliament.sa.gov.au</a>	T: F:  <b>Media Advisers:</b> T:
<b>Electorate Office Staff:</b> [Redacted] [Redacted] [Redacted]			

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Sarah Taylor	Chief of Staff S.taylor@sa.gov.au		
Alison Howship	Personal Assistant to the Minister A.howship@sa.gov.au		
George Bluck	Adviser – Transport G.bluck@sa.gov.au		
Evan Hill	Adviser – Infrastructure E.hill@sa.gov.au		
Courtney Nourse	Adviser – Local Government C.nourse@sa.gov.au		
Cameron Henderson	Adviser – Planning C.henderson@sa.gov.au		
David Franchitto	Media Adviser D.franchitto@sa.gov.au		
Jenna Phillips-Wilkinson	Office Manager J.phillips-wilkinson@sa.gov.au		
Kimberly Davis	Ministerial Liaison Officer K.davis@sa.gov.au		
Tamzin Turnbull	Ministerial Liaison Officer T.turnbull@sa.gov.au		
Tahnee Sutton	Ministerial Liaison Officer T.sutton@sa.gov.au		
Rachel Stone	Parliament, Cabinet and F.O.I. R.stone@sa.gov.au		
Vivian Davey	Administration Officer V.davey@sa.gov.au		
Rosanne Carr	Senior Administration Officer R.carr@sa.gov.au		
Katelyn Heinemann	Administration Officer K.heinemann@sa.gov.au		
June Franks	Administration Officer (Reception) j.franks@sa.gov.au		
Portia Bond	Trainee P.bond@sa.gov.au		

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Electorate Office Staff: G. [Redacted] F. [Redacted]		



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**Ministerial Office Staff**

Name	Position and email address	Desk	Phone
Sarah Taylor	Chief of Staff <a href="mailto:Sarah.Taylor@sa.gov.au">Sarah.Taylor@sa.gov.au</a>	7	0
Kimberly Davis	Personal Assistant to the Minister Sitting in this position	7	9
George Bluck	Adviser – Transport <a href="mailto:George.Bluck@sa.gov.au">George.Bluck@sa.gov.au</a>	7	0
Evan Hill	Adviser – Infrastructure <a href="mailto:Evan.Hill@sa.gov.au">Evan.Hill@sa.gov.au</a>	7	0
Courtney Nourse	Adviser – Local Government <a href="mailto:Courtney.Nourse@sa.gov.au">Courtney.Nourse@sa.gov.au</a>	7	0
Cameron Henderson	Adviser – Planning <a href="mailto:Cameron.Henderson@sa.gov.au">Cameron.Henderson@sa.gov.au</a>	7	
David Franchitto	Media Adviser <a href="mailto:David.Franchitto@sa.gov.au">David.Franchitto@sa.gov.au</a>		0
Jenna Phillips-Wilkinson	Office Manager <a href="mailto:Jenna.Phillips-Wilkinson@sa.gov.au">Jenna.Phillips-Wilkinson@sa.gov.au</a>	7	0
Kimberly Davis	Ministerial Liaison Officer <a href="mailto:Kimberly.Davis@sa.gov.au">Kimberly.Davis@sa.gov.au</a>	7	9
Tamzin Turnbull	Ministerial Liaison Officer <a href="mailto:Tamzin.Turnbull@sa.gov.au">Tamzin.Turnbull@sa.gov.au</a>	7	9
Tahnee Sutton	Ministerial Liaison Officer <a href="mailto:Tahnee.Sutton@sa.gov.au">Tahnee.Sutton@sa.gov.au</a>	7	9
Rachel Stone	Parliament, Cabinet and F.O.I. <a href="mailto:Rachel.Stone@sa.gov.au">Rachel.Stone@sa.gov.au</a>	7	9
Vivian Davey	Administration Officer <a href="mailto:Vivian.Davey@sa.gov.au">Vivian.Davey@sa.gov.au</a>	7	9
Rosanne Carr	Senior Administration Officer <a href="mailto:Rosanne.Carr@sa.gov.au">Rosanne.Carr@sa.gov.au</a>	7	9
Katelyn Heinemann	Administration Officer (Reception) <a href="mailto:Katelyn.Heinemann@sa.gov.au">Katelyn.Heinemann@sa.gov.au</a>	7	9

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## Hon Stephan Knoll MP

Transport, Infrastructure and Local  
Government | Planning

### Ministerial Office Details

**Street Address:**

136 North Terrace,  
ADELAIDE SA 5000

E: ministerknoll@sa.gov.au

**Postal Address:**

GPO Box 1533,  
ADELAIDE, 5001

**Telephone**

**Details:**  
T: 7109 8430

### Electorate Office: Schubert

**Street Address:**

129A Murray Street,  
TANUNDA SA 5352

**Contact:**

T: 8563 3636  
E: scubert@parliament.sa.gov.au

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Tahnee Sutton	Ministerial Liaison Officer		
Rosanne Carr	Senior Administration Officer		
Rachel Stone	Parliament, Cabinet and F.O.I. Officer		
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